



## Seeley Lake Missoula County Water District

P.O. BOX 503, 281 Rice Ridge Road  
Seeley Lake, MT 59868-0503  
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Vincent Chappell, General Manager

The Seeley Lake Water District welcomes you to our community. The District values all of its customers and hopes that it can fulfill all the water needs of you and your family. To keep you informed of the various charges associated with the Water District's billing, we have listed below the pertinent information from our policy manual. Please feel free to contact the office at the numbers shown above if you have any questions. Thank you for your time, and we look forward to servicing you as a customer.

| <u>METER SIZE</u> | <u>MONTHLY BASE FEE *</u> | <u>MONTHLY DEBT SERVICE</u> |                                    |
|-------------------|---------------------------|-----------------------------|------------------------------------|
| 3/4" METER        | \$ 32.45                  | \$ 32.72                    | *Plus usage at \$2.63/1000 gallons |
| 1" METER          | \$ 58.09                  | \$ 58.57                    |                                    |
| 1 1/2" METER      | \$129.80                  | \$130.88                    |                                    |
| 2" METER          | \$231.69                  | \$233.62                    |                                    |
| 3" METER          | \$519.20                  | \$523.52                    |                                    |

### **OTHER MONTHLY CHARGES (WHEREVER APPLICABLE)**

Out-of-District Surcharges = \$ 3.50  
(Surcharge applies to all property that has not been annexed into the Water District, including State & Federal leases)

### **ADMINISTRATIVE CHARGES**

- Service reconnect **and/or** Service disconnect = \$25.00
- **Change of responsibility charge = \$23.00**

### **DELINQUENT CHARGES**

A delinquent notice is mailed for accounts more than 30 days past due. If the notice is not acknowledged and/or a payment arrangement is not set up within the specified time-frame, a **\$75.00** delinquent fee will be added to the account balance.

### **COLLECTION CHARGES**

Water service will be terminated after specified time-frame stated in delinquent letter. The account must be paid in full, including late charges and delinquent fees, plus a turn-on fee and a **\$100.00** deposit before the service is reinstated. If the account balance remains current, the deposit will be returned to the customer after one year. If the account is delinquent at any time during the one-year period, the deposit is forfeit and will not be returned or applied to the account.

### **LATE CHARGES**

If payment is not received by the 25th of each month, a penalty will be charged. The penalty for delinquent accounts is **\$5.00** (including outstanding construction/materials invoices).

**RETURNED CHECKS**

A \$30.00 handling charge will be assessed for all "Returned Checks" marked "N.S.F.", or similar, by banks. If a delinquent letter was received and the check used to pay on the account is returned "NSF", the water will be disconnected immediately and no notice shall be required.

**BILLING DATE**

Monthly billing statements are mailed by the last day of the month and are due upon receipt. If payment is not received by the 25th of the month, a late charge is assessed.

**CHANGE OF RESPONSIBILITY**

When a property is sold, the customer must provide the Water District with the effective date of sale and the name and address of the new owner.

**PLEASE COMPLETE AND RETURN SECTION BELOW**

WATER ACCOUNT #: \_\_\_\_\_-00\_ SERVICE ADDRESS: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ YES/NO I PREFER EMAILED BILLS

CELL #: \_\_\_\_\_ OTHER# \_\_\_\_\_

DATE OF CLOSING: \_\_\_\_\_ SSN: \_\_\_\_\_

PREVIOUS OWNER NAME: \_\_\_\_\_

I, \_\_\_\_\_, OWNER OF ACCOUNT # \_\_\_\_\_-00\_,  
HEREBY ACKNOWLEDGE THAT I HAVE READ THE FEE SCHEDULE AS OUTLINED IN THE  
WELCOME LETTER SUBMITTED BY THE SEELEY LAKE MISSOULA COUNTY WATER DISTRICT.

\_\_\_\_\_  
SIGNATURE DATE

**WATER DISTRICT USE**

RECONNECT REQUEST DATE: \_\_\_\_\_  
ACTION COMPLETION DATE & TIME: \_\_\_\_\_  
METER READING: \_\_\_\_\_

**BILLING:**  
CHG OF RESPONSIBILITY FEE: \_\_\_\_\_  
RECONNECT FEE: \_\_\_\_\_  
DISCONNECT FEE: \_\_\_\_\_  
DEPOSIT: \_\_\_\_\_  
OTHER: \_\_\_\_\_

Initials \_\_\_\_\_